



# International Association of PANORAMIC PHOTOGRAPHERS e-Monitor

January 2012 Volume 2, Issue 5



Natchez Trace fence

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## Editorial Staff:

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## IAPP e-Monitor

The monitor on the rear of a digital camera is a device we use to quickly examine information about our photos. The IAPP e-Monitor was designed to give our membership a quick look at what is going on with the IAPP and with panoramic photography in general. It was originated to give our membership quicker information while they await the release of the PANORAMA.

We welcome any and all articles and photos from IAPP members for inclusion into the IAPP e-Monitor. This is a publication for the IAPP, by the IAPP, and about the IAPP.

This image has nothing to do with any article in this issue, but, since this is a publication about panoramas, we shouldn't let an issue go by without having a panoramic image within.

**Editor's Note:** The IAPP Policy Manual dictates that the organization's Bylaws and Policy Manual as well as the Merit Award Form be printed in the January Issue of the e-Monitor. Therefore this issue will not have its customary informational articles, except for the one following this note.

## IAPP Workshops/ Tours in 2012

Several of our members are going ahead with plans for international workshops. These include:

### Panoramic Photography Tour of Burgundy Vineyards

- Tour Organizer - Denis Tremblay
- Where: Chalon sur Saone in Burgundy, France
- When: June 21st through 25th, 2012
- Accommodations: Stay with owners of vineyards who will furnish breakfast for 4 days and 3 nights at no cost. Continued page 2, Burgundy

### Havana Nights

Our Cuba trip is slated for May 16-23, 2012. It will be for 8 days and 7 nights, in Havana and Viñales, a region famed for its lovely mountains and tobacco crops. We will be working with Insight Cuba which provides authorized legal travel to Cuba.

The accommodations will be 5 star in Havana Vieja, the old city of Havana, where

Continued page 2, Havana

Maximum number of guests: 60 (IAPP members and their significant other have first choice)

Cost: IAPP Members - \$75 per person (for photo display boards, incidentals, and IAPP surcharge); Non-IAPP members - \$100 per person

Reservations: IAPP members have until 15 Feb 2012 to reserve a space. After that the tour will be open to Non-Members.

Deposit: A 50% deposit must be paid when making a reservation. Final payment must be made by 15 May, 2012

Refunds: All except \$20 up to 15 May 2012. None after this date.

Tour Description: Guests will arrive in Chalon sur Saone for a welcoming reception where they will receive their accommodations. Guests will be free to visit vineyards in the region and interact with vineyard personnel. Photographers will be requested to bring images to be displayed in the town. Each guest will also be requested to furnish 3 to 5 images taken during the visit for display in the town.

*David Orbock*

stepping out the door provides wonderful photographic subjects. Most meals will be provided as well as interaction with Cuban photographers, with whom we will photograph and share work.

Activities are planned for each day, but also there will also be free time left for doing our own photography. It is a balance as the legal visa we will obtain is for "People to People Travel" which means a purposeful travel for interacting with various institutions/locations/Cubans. Also the 11th Havana Biennial will be going on while we are there as well.

The cost of the tour will be \$4500 which includes the RT flights from Miami to Havana as well as ground transportation in Cuba. This price is for shared rooms, but there is a \$300 single room supplement for anyone desiring their own room. The tour must have 12 participants for it to happen.

For those who sign up by January 15, there is a discounted price of \$4100.

Ben will require a \$500 deposit due by January 1, 2012 to reserve your place. All payments will be due by April 1, 2012.

*Ben Porter*

To register for any of these events: the registration pages for the events will be hosted via our own site.

(check online by Jan 10)

Log on to the members' only section and check Events.

Other upcoming workshop/tours:

Mexico City, Mexico – 2013, Peyresq, France – 2014 (this will be our 3<sup>rd</sup> meeting in Peyresq)

The following pages are designed to be  
"pulled and printed" for ease of use.

# **Bylaws of the International Association of Panoramic Photographers**

(Herein referred to as IAPP)

(As Passed on October 10, 2005)

## **Article 1: Name**

### Section 1.1:

As stated in the Articles of Incorporation, the name of this membership association is the International Association of Panoramic Photographers (IAPP). The object of this Association shall be to create a membership network to educate, promote, exchange artistic and technical ideas, the free sharing of information and to expand public awareness regarding Panoramic Photography.

## **Article 2: Membership**

### Section 2.1:

Membership in IAPP shall be open to all individuals who agree with the purposes of the association. Any person, regardless of age, race, ethnicity, gender, creed, disability or experience in the field of panoramic photography and imaging, shall be eligible for membership.

#### Section 2.1.1:

Members shall be considered in good standing if they have fulfilled all the requirements for membership and have neither voluntarily withdrawn from membership nor been expelled or suspended from membership.

#### Section 2.1.2:

Membership dues are collected annually. The amount and date for payment of annual membership dues shall be set by the Board.

#### Section 2.1.3:

The Treasurer shall notify members who are one month in arrears in dues, and those whose dues are not paid within one month thereafter shall be automatically dropped from membership in the Association.

### Section 2.2:

The Board of Directors may by majority vote impose any form of discipline except

expulsion on member for violation of the Bylaws or other just cause pursuant to the disciplinary procedure adopted by the Board, which shall provide the member with notice and an opportunity to respond. A majority of the Board of Directors shall begin an expulsion by referring the issue to a Grievance Committee of 2 members in good standing, one of whom shall be a Director. Pursuant to the disciplinary procedure adopted by the Board, which shall provide the member with notice and an opportunity to respond, the Grievance Committee shall investigate and make a recommendation to the Board. If the Grievance Committee recommends expulsion, the Board may expel the member by a two-thirds vote.

### Section 2.3:

A Life Member shall mean any member who has been so designated by a majority vote of the Board of Directors who has been determined to have made a significant contribution to panoramic photography and to the IAPP. Life Members shall pay no dues but shall have all the rights and other obligations of members.

## **Article 3: Dues and Fees**

### Section 3.1:

Convention fees, sponsorship rates, advertising rates and other service charges shall be established by the Board of Directors.

## **Article 4: Board of Directors**

### Section 4.1:

Members in good standing, including Life Members, shall be eligible to be elected members of the Board of Directors, provided that they have maintained continuous membership for a minimum of one year and attended a minimum of one International Convention.



Section 4.2:

The Board shall consist of the officers, plus four elected directors.

Section 4.3

The officers shall perform the duties and have the authority as prescribed by these Bylaws, the Policy Manual and the parliamentary authority adopted by the Association, and as the Board may designate from time to time. The elected officers are as follows:

Section 4.3.1:

The President, who shall serve as Chairman of the Board of IAPP and who shall submit to the Board a proposed site and budget for the next International Convention.

Section 4.3.2:

The President-Elect who shall preside should the President be absent and shall automatically succeed to the office of President in case of vacancy or at the end of the President's term and serve as President until the end of the second regular membership meeting after his or her election by the membership or the Board [to fill a vacancy] as President-Elect.

Section 4.3.3:

The Secretary, who shall maintain accurate minutes of board, committee, and member meetings.

Section 4.3.4:

The Treasurer, who shall serve as the financial officer of IAPP and shall make a full financial report annually and such interim reports as the Board may direct.

Section 4.3.5:

The immediate Past President. An immediate past president is one who, having been elected as President-Elect by the membership or the Board has succeeded to the office of President and served to the end of the previous regular membership meeting.

Section 4.3.6:

Four Directors.

Section 4.4:

Each Officer's term shall be for approximately eighteen months, from the end of the regular membership meeting following the officer's election or accession

to office to the end of the following regular membership meeting. The President, President-Elect, and Immediate Past President may serve only one successive term in such office. The Secretary, Treasurer, and directors may serve a maximum of two consecutive terms. Any part term of more than 9 months shall be considered a full term. No Officer or Director may hold more than one position at a time. The Secretary, Treasurer, and directors shall be elected to serve for one term or until their successors are elected and qualified. Failure of the membership to elect a President-Elect pursuant to the election procedure shall create a vacancy to be filled by the Board.

Section 4.5:

A vacancy in the position of an officer or director other than the immediate Past President, or President shall be filled for the remainder of such officer's or director's term by a member elected by the board. No advance notice shall be necessary for an election to fill a vacancy at a regular meeting of the Board.

Section 4.6:

Any Board member may be removed from office, with cause as determined by a two-thirds vote of the Board pursuant to the disciplinary procedure adopted by the Board, which shall provide the Board member with notice and an opportunity to respond.

Section 4.7:

The Board shall have the power to accept any resignations.

Section 4.8:

The Board of Directors shall be empowered to compile the Policy Manual. The Policy Manual shall contain policies of ongoing application as voted by the membership. The Board shall have authority of the affairs of IAPP between membership meetings, except as otherwise provided in these Bylaws.

Section 4.9:

Regular meetings of the Board shall be called by the President or by written request of three or more members of the Board. Notice of a membership meeting, shall be

given at least 15 days in advance by written notice. Board meetings require three-day notification electronically or in writing.

Section 4.10:

Five members of the Board of Directors shall constitute a quorum for the transaction of business.

Section 4.11:

The Board shall appoint a three-member Nominating & Election Committee that shall have responsibility to make nominations for each elected position enumerated in Section 4.2 and to oversee the election process.

Section 4.11.1: Nominating and Election Procedure

(a) Nominating Committee Procedure.

The Nominating Committee shall make one or more nominations for each elected office and submit its nominations to the Secretary and the membership at least 120 days before the date designated for the election. Before submitting the nomination to the Secretary, the Nominating Committee shall obtain oral consent to the nomination from the nominee.

(b) Petition Procedure.

A candidate may be nominated by petition supported by at least 20 members, as defined by the Policy Manual. A petition must be submitted to the President at least 60 days before the date designated for the election.

(c) Only candidates nominated by the Nominating Committee Procedure or the Petition Procedure shall be eligible for election to office. All candidates nominated by the Nominating Committee or petition must submit to the President, at least 45 days before the date designated for the regular membership meeting, a signed statement consenting to candidacy and agreeing to serve if elected and a brief personal statement.

(d) The Board shall adopt a voting procedure for electronic or mail balloting. The Board shall hire an independent teller, not to include any member, to distribute, collect and count the ballots. At least 30 days before the regular membership meeting the Teller shall submit

to the members electronically or by mail the personal statements of candidates for office nominated by the Nominating Committee or petition, a notation indicating whether the candidate's nomination was by the Nominating Committee or petition, and a ballot form with instructions on the method of voting, with all votes to be cast not later than 14 days before the election. A plurality shall elect to office.

(e) In case of a tie, the election shall be determined by lot, the specific requirements of which shall be determined by the Board. The Secretary shall distribute the results of the vote to the members electronically or by mail upon completion of tabulation.

## **Article 5: Meetings**

Section 5.1:

There shall be a regular membership meeting not less than 15 months and not more than 21 months from the previous regular membership meeting, so that there are two regular membership meetings every three calendar years starting in 2005.

Section 5.2:

The President, in consultation with the Secretary, shall prepare a proposed agenda for each Board and membership meeting, which shall be circulated to the members electronically or in writing at least 15 days before a membership meeting and one day before a Board meeting

Section 5.3:

For business meetings, twenty members in good standing shall constitute a quorum.

Section 5.4:

A Special membership meeting may be called by the President, or by at least three Officers or by petition of at least 20 members in good standing, with at least 20 days notice. The Board shall establish the date, time, and location of all membership meetings, provided that such meeting shall be held not later than forty days from the date that the Secretary receives the request for such meeting. The President shall establish the date, time, and location of all Board meetings, provided that such

meeting shall be held not later than fifteen days from the date that the Secretary receives the request for such meeting.

Section 5.5:

All Board meetings may be held remotely by using the most effective technology, including but not limited to electronic media, e-mail, telephone, web conference or other such electronic media which the Board approves.

Section 5.6:

There shall be no proxy voting.

## **Article 6: Committees**

Section 6.1:

In addition to standing committees named in this Article, the Board may create such additional committees, standing or special, as it deems necessary to carry out the work of IAPP.

Section 6.2:

The President shall appoint an Audit Committee of at least three members, of which the Treasurer shall not be a member.

Section 6.3:

All committees shall report to the Board of Directors.

## **Article 7: Financial Matters**

Section 7.1

The Treasurer, in consultation with the President shall present an annual budget to the Board at the first Board meeting of the calendar year.

Section 7.2:

No member of the IAPP shall enter into any agreement or obligation for the IAPP, financial or otherwise, or expend any funds in excess of the adopted budget without prior approval of the Board of Directors.

Section 7.3:

The Board is empowered to adopt an indemnification policy and a conflict of interest policy.

Section 7.4:

The fiscal year of the IAPP shall be the calendar year.

## **Article 8: Miscellaneous**

Section 8.1:

Amendments to these Bylaws may be proposed by the Board of Directors or by a petition of 25 members.

Section 8.2:

These Bylaws may be amended by a two-thirds vote of the voting members of the IAPP, provided that at least fifteen days' previous notice is given.

Section 8.3:

In the event of disagreement on the meaning of any provision herein, the matter shall be settled by an appeal to the Members. In the event of further disagreement the matter shall be referred to either legal counsel or a registered parliamentarian.

Section 8.4:

The *Sturgis Standard Code of Parliamentary Procedure* shall be the parliamentary authority for the IAPP except as otherwise provided by these Bylaws.

# Policy Manual of the International Association of Panoramic Photographers 2012

## 1. Administration

- 1.1 The Secretary will take minutes at every meeting and the minutes will be prepared and distributed within 7 but no later than 14 days after the meeting. Minutes shall be approved if not corrected with 30 days.
- 1.2 Each year when the policy manual is published a copy of the manual shall be posted in the January issue

of the e-Monitor and on our web site.

- 1.3 No officer, director, employee, agent, or any other person employed by the association shall publicly comment on or discuss in writing or orally the prices charged by any member of the Association, reprimand or discuss a controversy between two members or a member and a third party with

## 2.3.3 Service Awards will be given to members according to the following schedule:

IAPP MASTER PHOTOGRAPHER PRINT MERITS	
Acceptance in IAPP Print Show:	1 Merit
Special Award, e.g. best of category	2 Merit
IAPP Service Merit	
Membership per annum	1 Merit
Work at IAPP booth at PPA or other venue	2 Merits
Sign new member	1 Merit
Sign new sponsor	2 Merits
Enter print competition	1 Merit
Convention Attendance	1 Merit
Conference Attendance	1 Merit
Program Speaker (1 hour program any venue)	2 Merits
One Day Workshop Speaker	3 Merits
Online course (More than one week)	5 Merits

No merits will be awarded to members who receive cash payments for their services	
PANORAMA/ePANORAMA Articles	2 Merits
Web Master	3 Merits
PANORAMA Editor	3 Merits
Board Membership	3 Merits/term
Committee Membership (Non Board Member)	1 Merit/term
Committee/Conference Chair (Non Board Member)	2 Merits/term
Board Officer in addition to serving on Board	1 Merit/term
President in addition to serving on Board	1 Merit/term

## 2.3.4 Awards are retroactive

## 2.3.5 Ribbons & Medallions

A ribbon and medallion will be awarded for the first 25 merits and a bar for each additional 25 merits.

- those individual concerned or otherwise in any way enter into a controversy between two competitors or a customer and his/her supplier of goods or services, without the prior approval of the President and Legal Counsel of the Association.
- 1.4 IAPP letterhead shall be used only for official IAPP business, with care being taken that IAPP not be placed in the position of having endorsed a product or service.
2. Awards
- 2.1 The President of the Association shall have authority to bestow written commendations or certificates of appreciation to members or organizations whose accomplishments are praiseworthy or represent industry milestones.
- 2.2 The Life Membership does not have to be given at every awards banquet and should only be given with unanimous consent of the board.
- 2.3 Service Awards
- 2.3.1 The Secretary will record member's merits on an annual basis. Members can download a merit request form from our web site. It should also be published in the first PANORAMA of the year and the January Issue of the e-Monitor to get merits for the previous year.
- 2.3.2 Members who do not pay dues will lose any unused merits after two years if they do not rejoin the IAPP. They will not lose any awards they earned while members in good standing.
3. Board of Directors
- 3.1 The President
- 3.1.1 Acts as spokesman for the Association.
- 3.1.2 Takes no actions involving commitments of the Association or the Board, or involving changes in policy of the Association or the Board, without prior Board Approval.
- 3.1.3 Is responsible for overseeing the conduct and continuance of the Association programs previously approved by the Board.
- 3.1.4 Any expenses incurred by the President of the Association in excess of the President's approved budget shall be paid by the President out of personal funds.
- 3.1.5 Is a de facto member of all committees except the nominating committee.
- 3.1.6 Committee Chairmen appointments are made annually by the President for the upcoming year subject to approval by the Board.
- 3.1.7 The President Elect - Committee chairman for the PANORAMA Journal
- 3.2 The Secretary & Treasurer
- 3.2.1 The Treasurer oversees preparation of required audits, financial statements, and disperses funds.
- 3.2.2 The Secretary is the custodian of the policy manual, and shall be responsible for a report annually updating said manual.
- 3.3 Board
- 3.3.1 Schedule of Board Meetings - Board meetings shall be held at least four (4) times a year, with one Board Meeting being scheduled at the international convention. Board



Meetings must end at scheduled time unless unanimous consent is given to extend.

- 3.3.2 Selection of Dates - The President sets the dates and times and locations for Board meetings, subject to approval by the board.
- 3.3.3 Complete copies of the minutes will be distributed to all members within 14 days of the meeting when possible, but always before the next meeting.
- 3.3.4 Online or teleconference board meetings can not be taped recorded unless all members give their permission before the meeting starts; it is essential that motions be clearly stated, preferable in writing if practical, so that there is no doubt as to intent, and that the person making a motion has the obligation of checking the minutes to assure that the intent of the motion is correct in the minutes.
- 3.3.5 When a committee is appointed, the Board is to be notified, in writing, as soon a practical as to the names of the Chairman and members.
- 3.3.6 Actions pending in the Board minutes should be summarized at the end of the minutes.
- 3.3.7 No motions are to be made and approved by the Board without estimated costs, revenues, and justification presented being incorporated in that proposal.
- 3.3.8 The Board minutes are to reflect the actual vote on motions if not unanimous, and the names of dissenting voters will be listed.
- 3.3.9 Approval of venues for IAPP conferences and events is the

responsibility of the Board after receiving recommendations from its members.

- 3.3.10 Because conferences and events represent the Association, no event shall be planned without the prior approval of the Board.
- 3.3.11 Dates and locations for the international convention will be approved no later than the ending of the last convention.
- 3.3.12 The Board may appropriate funds to support any conference or event.
- 3.3.13 The fee for the conference chairman will be waved if he or she is not a member of the Board.
- 4. Committees
  - 4.1 There shall be a Board liaison on every committee where the chairman of the committee is not a board member. The President may serve as the Board liaison.
  - 4.2 No individual shall be appointed Chairman of any committee of the Association for more than three consecutive one-year terms.
  - 4.3 Anytime a committee has a meeting and there is a non-Board Committee Chairman, the Board liaison member of that committee must be informed of that meeting.
  - 4.4 All committee chairmen are to be informed that action items of any kind that are contained in any report to the Board are not to be considered approved when the report is filed.
  - 4.5 All persons responsible for submitting reports will write their own reports and those reports shall be sent to the Secretary.

- 4.6 The President is a member of every committee.
- 4.7 Awards Committee:
  - 4.7.1 The Awards Committee will consist of Past Presidents, and members of the board, not including the President.
  - 4.7.2 Bylaws, Rules and Ethics Committee shall meet to properly prepare all Board actions requiring bylaw changes.
- 4.8 Certification Committee:
  - 4.8.1 Certification committee will post the IAPP QPP requirements in the e-Monitor and on the web site.
- 4.9 Membership Committee:
  - 4.9.1 IAPP events and materials can be charged at an increased rate for non-members.
- 4.10 Nominating Committee:
  - 4.10.1 No member or Chairman of the Nominating Committee is eligible to run for any Board of Directors elected position in the year they serve on the Nominating committee.
- 4.11 Photographic Exhibition Committee:
  - 4.11.1 The PEC shall select Jury Chairman and Jurors, determine the rules, composition of juries and select the overall chairman.
  - 4.11.2 PEC will submit a budget to the board for all expenses and awards.
  - 4.11.3 Images from the competition will be displayed on the association web site. Copyright will remain with the photographer.
- 4.12 Education Committee:
  - 4.12.1 The EC will research and develop innovative educational offerings for IAPP.
- 4.13 Industry Advisory Committee:
  - 4.13.1 This committee will be comprised of industry representatives and IAPP sponsors.
  - 4.13.2 A representative of the board will serve on the IAC and will report recommendations back to the board.
- 4.14 International Committee:
  - 4.14.1 This committee will address the interests of IAPP international members outside of the USA. It will be chaired by a member who resides outside of the USA.
- 5. Conflict of Interest
  - 5.1 "Conflict of Interest" means that an individual who is involved in the decision making processes of the Association, with respect to a particular Association matter, program or project, and has a monetary, fiduciary or legal relationship to any other group, organization or entity which also has or may have an interest in the particular Association matter, program or project: and  
Any individual who has a conflict of interest with respect to any particular Association matter, program or project shall abstain from voting on any motion relating to that issue. Such individual shall first disclose his or her conflict of interest before speaking to or discussing any such motion.
  - 5.2 The following persons are covered by the conflict of interest guide:  
Officers  
Board of Directors
  - 5.3 Any gifts of unusual circumstance valued in excess of \$25.00 and (of)

- a general nature should be turned over to the IAPP and the Board of Directors shall determine its use.
- 5.4 No Board member shall conduct himself or herself in any way as to bring discredit on IAPP or the image making profession.
- 5.5 All Board members must sign a Conflict of Interest Statement annually.
6. Convention & Meetings
- 6.1 All future convention sites may be announced at the prior convention.
- 6.2 The President should appoint a Hospitality committee.
- 6.3 A member refund policy for each convention and meeting will be posted on the web and in any other announcement or advertisement for the event.
7. Financial Matters
- 7.1 An annual budget is to be established controlling the use of funds. Only expenditures approved in advance in the budget are authorized, and then only to the extent of the amount in the budget. This is the cornerstone of all controls governing the manner in which IAPP funds are spent. Any expenditure of funds in excess of \$25.00 not listed in the annual budget must be pre-approved by the board.
- 7.2 A Budget shall be drawn up by an executive committee comprised of the President, Past President, President Elect, and Treasurer with input from committee chairs and presented to the board for approval at the November board meeting. It will be voted at the December board meeting and become effective on January 1 of each year.
- 7.3 A surety bond insuring against the improper use of funds by members should be obtained in the amount of \$50,000.00
- 7.4 The Treasurer shall prepare a balance sheet report on IAPP finances for the members on an annual basis for the prior fiscal year by January 31. The Treasurer shall send interim internal financial statements to the board on a quarterly basis. The statement shall consist of a Profit and Loss against budget overview, by month and and a statement of cash flows. A CPA will audit the financial statements annually or other person appointed by the board and distributed by the board upon completion.
- 7.5 Funds approved by the board for special projects cannot be spent on anything other than the specified project without additional board approval.
- 7.6 Excess income over expenses shall be received into the general funds, and all projects will receive their expenses from general funds.
- 7.7 Controls to safeguard the assets and insure that only proper bills are paid shall be established by the Treasurer including the preparation of disbursement supporting documents, including voucher requisitions, purchase requisitions, purchase orders, travel expense forms, etc.
- 7.8 The Treasurer and the President will have the passwords to the online checking account.

- 7.9 Significant accounting policies and practices shall be followed in all interim monthly financial statements:
  - 7.9.1 Revenues received in one year for a program to occur in the following year and the related expenses of that program are not taken into revenues or expense until the following year.
  - 7.9.2 The Treasurer shall use the latest version of QuickBooks Pro. The Treasurer will be reimbursed for buying the software.
8. Membership
  - 8.1 Members of the Association deployed into the Armed Forces of the U.S. will not be required to pay dues, and will remain members in good standing as long as they are on active duty in the service. They will receive a PDF copy of the PANORAMA, members who want a printed copy will have to pay an increased membership rate that reflects the cost of additional postage to send the magazine.
  - 8.2 Full Time Student members will pay 1/2 the membership rate.
  - 8.3 Membership will run for a calendar year from the date dues are paid.
  - 8.4 The Secretary will send out membership renewals.
  - 8.5 The names, addresses, phone numbers, email addresses, and type of cameras and photography done will be listed on the members only section IAPP web site and will be updated monthly by the Secretary.
  - 8.6 All new members will receive a membership packet from the secretary that will include any access passwords and the link to the web address of the archives of the past PANORAMA magazines and the past e-Monitor newsletters.
- 8.7 International members who receive the PANORAMA magazine via pdf format will pay the same membership rate as USA members. Members who want a printed copy will have to pay a membership rate that reflects the cost of additional postage to send the magazine.
9. Publications
  - 9.1 The official printed publication of the IAPP is the PANORAMA Journal and its objective is to promote and cultivate creativity and diversity in panoramic imaging, business skill, and evolving the profession. It will be published at least once per year.
  - 9.2 The official electronic publication of the IAPP is the e-Monitor and it will be published at least 12 times per year.
  - 9.3 The IAPP will host a web site on the World Wide Web.
10. PPA Affiliation
  - 10.1 The IAPP will maintain membership as an affiliate of the PPA and will pay for the dues of the IAPP President if he or she is not a member during their term of office.
11. Logo
  - 11.1 The IAPP logo and Qualification Logo are trademarks of the International Association of the Panoramic Photographers and may only be used only by members in good standing on their printed materials and websites.

- 11.2 The IAPP will make the logo available for download for member use on the web site.
- 11.3 The IAPP logo may not be altered in any way by members without the written authorization of the board.

11.4 Only the IAPP board may authorize the use and alteration of the IAPP logo by advertisers and other non members.

## IAPP Service Award Program Policy



The service award program is a means to commend members who have freely given of their time and energy serving IAPP, to encourage them to get involved with the inner workings of the association, and to recognize their photographic talents.

After the first year, when merits may be claimed retroactively to the members date of joining IAPP, merits must be claimed within one year following the members anniversary date by sending a merit request form to the IAPP secretary.

If a member resigns from IAPP his or her merits will expire after two years. Merits will not expire for any member who maintains continuous membership. Degrees and Awards earned while a person is a member of IAPP will have no expiration date even if a member resigns.

Honorary Degrees and Awards may be awarded to members and non members of

IAPP at the discretion of the board of directors.

The IAPP Service Award:

Recipients of this degree (white ribbon with medallion) must be a member of IAPP and earn at least 25 merits.

The IAPP Craftsman Degree:





Recipients of this degree (Red Ribbon with medallion) must earn 25 merits, 13 of which must be earned for speaking at IAPP sponsored or approved conventions, conferences, and other venues.

The IAPP Master Photographer Degree: Recipients of this degree (Blue ribbon with medallion) must earn 25 merits, be a member of and earn 25 service merits, at least 13 of these merits must be from having prints accepted and or earn special awards in IAPP print competitions.

In addition to the degree and award ribbons members will be awarded:

1. Silver Bar for every 25 additional merits earned
2. Gold Bar for every 25 additional print merits earned

Members should claim their merits for the previous year by sending the form below to the IAPP secretary by March 1 of each year. All service awards and degrees will be awarded at the IAPP convention.

Members who receive multiple awards will receive ribbons with the following colors:	
	Craftsman Degree/Service Award
	Master Photographer/Service Award
	Craftsman Degree/Master Photographer Degrees
	Craftsman Degree/Service Award/ Master Photographer



# ANNUAL IAPP SERVICE AWARDS REQUEST FORM

Year: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Country: \_\_\_\_\_ Email Address: \_\_\_\_\_

Use a new form for each year service merit report

Service Award	#	Merits	Totals
Sign up New Member		X1	
Enter Print Competition		X1	
Convention Attendance		X1	
Committee Membership (non-Board Member)		X1	
Committee/Conference Chair (non-Board Member)		X2	
Sign up new Sponsor		X2	
Work at IAPP booth at PPA or other venue		X2	
Board Member/term		X3	
Board Officer/term		X3	
President/term		X4	
<b>Total Service Merits:</b>			

IAPP Master Photographer Prints:	#	Merits	Total
Acceptance in IAPP Print Show		X1	
Special Award, e.g. Best in Category		X2	
<b>Total Print Merits:</b>			



<b>IAPP Craftsman Photographer:</b>	<b>#</b>	<b>Merits</b>	<b>Total</b>
Program Speaker		X2	
PANORAMA/e-Monitor Article		X2	
One Day Long Workshop		X4	
On Line Course		X5	
e-Monitor Editor/year		X3	
Web Master		X3	
<b>Total Craftsman Merits:</b>			

Note: You need 25 merits with at least 13 Print Merits for Master Degree; these can be counted as non-print Merits.

For on-line courses, merits are for a semester-long on line course or equivalent.

No merits are awarded to members who receive financial compensation for their work.

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