April 27, 2020

Minutes for IAPP Conference Call

Monday, April 27, 2020

IAPP Board of Directors present: Dave Kutz (DK), *President;* Kay Larkin (KL)*, President-Elect*; );Fran Gardino (FG), *Past President;* D John McCarthy (DJM) *Treasurer* ; David Berg (DB), *Secretary*; Tom Bleich (TB); Tom Sheckels (TS); Chris Gjevre (CG)

IAPP Board of Directors absent:

Call to Order: 8:34 pm EST

***Discussion of February 2020 minutes.***

FG - correction to minutes – Andrew Davidhazy should be Dave Evens. Correction noted.

Approval of January 2020, minutes: TB/FG

***Review Action Items***

DK – waiting to hear back from RIT and Eastman House. Both still closed at this time. Plan B – postpone until spring.

DK – sent info for registration page to TS.

TS – registration is now available on IAPP home page.

DJM – signature cards still in limbo. Banks not open. DJM will continue to pursue. FG will inquire at his bank. DJM will also call bank.

***Treasures Report – DJM***

Reviewed financials. See financial sheets from DJM. Most money is in a CD. $1000.00 in savings. $2328.06 in checking. Money in PayPal should be transferred – another CD?

TB – move half of PayPal money to CD and the rest liquid.

TS – does credit card use come out of checking? DJM – yes.

DJM – what expenses should we be anticipating?

TS – Journal? Coming up.

DJM – IAPP not getting many new members. One student is last member.

DK – did we get new member student verification? TS – treasure to go into data base to ensure student registration. TB – should send a thank you note. DJM – we need to get new members. TS – always need to check data base to make sure new members are fully registered.

DJK – question about refunds (reimbursement). TS renewed IAPP URL registration (3 years) – should be reimbursed. DJM will make this happen.

TS – inquired about Opening Balance Equity of $250.00 on financial statement. DJM to ascertain reason for this amount.

***President’s Report***

DK – RIT next year – planning a virtual opening with students back on campus early in semester (mid-September). DK will keep checking for updates.

TB – we need to decide about holding IAPP conference this fall and announce decision before Memorial Day.

***Other Business:***

TB – what’s the status of the Journal. DK – printer is closed now. TB – what’s the budget? DK – keep it around $1200.00. Printer quoted $500.00 for design work. Dk anticipating total cost under $2000.00. Press run of 300. Keep some in reserve. CG - postage? - $2.43 for domestic; international varies. CG – size of mailing list? – DK – mailing to everybody including information only. About 164 including information only. 43 regular members.

DK has left some older Journals at RIT to spark interest.

TS – we need a e-blast regarding next conference. What we expect – dates – postponed? – registration is open - what we are hoping for. DK will write something up and get it to TS.

FG – think about donating our images to benefit groups. Can we sell some of our images as a way to raise money for charitable groups? FG/TB will investigate this. This would go out in a separate e-blast.

FG – possibility of doing ZOOM workshops? Two or three of us should try one or two workshops and see how it goes. DK – FG will prod us for ideas – think about topics. TB – this could be a teaching tool. DK – sessions can be recorded and used over and over.

Meeting Adjourned: TB/FG 9:12 pm EST

***Next meeting: Monday, April 27, 2020.***

***April 27 meeting was cancelled.***

***Next meeting: June 29, 2020. ­­***

**ACTION ITEMS**

Action: DB – correct March minutes

Action: DK – will stay posted on availability and use of RIT

Action: DK - make sure that TS has pertinent info to set up registration page on website.

Action: DJM will pursue signature card changeover. FG and DJM will check with respective banks regarding this issue.

Action: DJM to move half of PayPal funds into a CD

Action: DJM to confirm info on new member registration.

Action: DJM to issue reimbursement to TS for URL re-registration

Action: DJM to ascertain origin and reason for Opening Equity Balance

Action: DK to continue with Journal mailing

Action: DK to write up conference update and send to TS

Action: TS to post new conference info when obtained from DK

Action: FG and TB to get info on donating select pano image income to charitable organization.

Action: FG to prod BoD for ideas on possible ZOOM workshops.

Action: BoD to make decision regarding postponing 2020 conference due to concerns of COVID-19